

2018-07-02 Project Management Meeting

Attendees

- [Jamie Thomas](#)
- [Juliet Wamalwa](#)
- [Daniel Futerman](#)
- [Daniel Kayiwa](#)
- [Wyclif Luymia](#)
- [Stephen Senkomago Musoke](#)
- [Terry Cullen](#)
- [Samuel Male](#)
- [Irene Nyakate](#)

Discussion items

Project Activities Spreadsheet

Item	Who	Notes
Internships: GSoC 2018	Daniel Futerman	<ul style="list-style-type: none">• Second evaluation opens next week and is due by end of next week• Dan will be sending students a reminder to prepare for their recorded updates• Have had a few issues with student participation that we are working through with mentors• Noticed that after evaluations blog posts are not as detailed unsure if this is different than reality• GSoC sent or will send first payment to organization• Jeff has been sending out occasional Tweet• AAR: would be good to think about how to keep contributions active throughout the process
Internships: Andela	Daniel Kayiwa	<ul style="list-style-type: none">• List of Andela Projects• Currently have 8 students• 5 students working on OCL for OpenMRS and should be seeing a demo soon• Got 3 new students and got them up to date. This week will be starting and hope to start sprint tomorrow• New students will be working on PIH to extend current order entry app to deal with medications and labs• Daniel suggested working on tickets and sprint board while waiting for PIH to create tickets• Angela working to create tickets and then will share with PIH to have them edit and add more tickets• Next time we need to make sure to remind project owners are creating tickets ahead of time so
SoIDevelo / Sync 2.0	Jakub S?awi?ski	<ul style="list-style-type: none">• Daily updates on this thread: Sync 2.0 Project daily stand-ups• Currently waiting for digital square notice b award to restart our Sync2 involvement
OpenMRS Reference Application 2.8	Stephen Senkomago Musoke and Juliet Wamalwa	<ul style="list-style-type: none">• Ideas and Thoughts Talk Post• Tickets: https://talk.openmrs.org/t/issues-waiting-for-development/17518• Asked for test volunteers https://talk.openmrs.org/t/in-need-of-volunteers-to-help-test-refapp-2-8-0/18371• 6/27 ref app released• Juliet still updating documentation• AAR: when assigning someone to oversee process would be nice to have project manager, mentors nice but not always available so a PM would be good to move things faster• Next time we need to ensure we have an escalation process• Stephen will do retrospective on Talk of the last couple of releases• In week or two start discussion on 2.9 😊

OpenMRS Platform 2.2	Samuel Male and Irene Nyakate	<ul style="list-style-type: none"> • Most tickets remaining are awaiting developers • June 2018 release date (likely will be July or August) - need to get out in July • Can see where things stand on the Technical Roadmap • Volunteer working on tickets and Daniel trying to help in spare time • Suggest OpenMRS hour once a week to walk people through tickets - revive University calls or make them earlier in the day? • Stephen will post to Talk to see if open office hours would be useful to people - check back in a couple weeks •  IDGEN-42 - Add web-services to idgen module CLOSED is this a priority? Daniel and Wyclif agree to take on some of the tickets and will evaluate progress on the next PM call.
AOB		<p>Last week todos</p> <ul style="list-style-type: none"> • Consider a "bootcamp" to get more people up to speed with infrastructure management (e.g., terraform) • Leverage new CM and PM to help early on in identifying infrastructure support gaps and getting them filled • New Hire Updates <ul style="list-style-type: none"> • CM - conducted interviews, post on Talk to listen to interviews, will be asking the community of factors that they feel are important in a CM. Want to make a decision by end of the week. • PM - selection has been made, discussions happening around salary and start date. Announcement should be coming in the next week or so. • Christine (end of Sept) - coordinating Summit and helping with some other items as needed • Funding opportunities? <ul style="list-style-type: none"> • Security proposal that is written and got some feedback, believe it was due last week. (Core Infrastructure Fund) • Roll over proposal from Global Goods and OpenMRS is in second round. • Dial proposal - Terry was out and is unsure of the status • People would like to see funding opportunities in a spreadsheet
Next week		<ul style="list-style-type: none"> • OCL Update - Jon

Action items

- [Stephen Senkomago Musoke](#) will do retrospective on Talk of the last couple of releases
- [Daniel Kayiwa](#) will get preliminary Andela tickets to PIH for review and creation of additional tickets
- Stephen Senkomago Musoke will post to Talk to see if open office hours would be useful to people
- Terry will ask Christine to put together a funding opportunities spreadsheet to keep on the wiki