

# 2017-08-14 Project Management Meeting

## Date

14 Aug 2017

## Attendees

- [Jamie Thomas](#)
- [Darius Jazayeri](#)
- [Burke Mamlin](#)
- [Daniel Kayiwa](#)
- [Wyclif Luyima](#)
- [Stephen Senkomago Musoke](#)

## Discussion items

Item	Who	Notes
Last weeks action items		<a href="#">2017-08-07 Project Management Meeting</a>
Internships (GSoC)	<a href="#">Harsha Kumara &amp; Kaweesi Joseph</a>	<ul style="list-style-type: none"><li>• August 21st is the final week</li><li>• Google sent instructions to mentors - would be good to send reminder</li><li>• Plans for celebration for the end of GSoC - group viewing party?</li></ul>
Bintray	<a href="#">Rafal Korytkowski &amp; Darius Jazayeri</a>	<ul style="list-style-type: none"><li>• Addon is not live today - revisit next week</li></ul>
Andela	<a href="#">Daniel Kayiwa</a>	<ul style="list-style-type: none"><li>• started next sprint drug order search</li><li>• also working on building up management encounters sprint</li><li>• OWA management sprint will need to be a priority for release</li></ul>
Platform	<a href="#">Burke Mamlin</a>	<ul style="list-style-type: none"><li>• <a href="#">2017-08-07 Design Forum</a> - next steps on platform</li><li>• design call today EMR API functions &amp; Platform: Provider Roles</li></ul>
Reference Application	<a href="#">Stephen Senkomago Musoke</a>	<ul style="list-style-type: none"><li>• following up with <a href="#">Sri Maurya Kummamuru</a> on finding a release manager</li><li>• also putting together next steps for ref app as a talk post and then calling out members of this group</li><li>• next two weeks Stephen in San Francisco</li></ul>
Update on new community /volunteer mentoring	<a href="#">Daniel Kayiwa</a>	<ul style="list-style-type: none"><li>• Has this been sent out? If not who will send this out?</li><li>• We were thinking that Terry was going to try these questions out</li></ul>
<a href="#">pmtool</a>		<ul style="list-style-type: none"><li>• leveraging what Burke is doing with DATIM on how to get servers into JetStream (will do after Rafal's work on DATIM)</li></ul>
Scrum of Scrum Crosswalk	<a href="#">Theresa Cullen</a>	<ul style="list-style-type: none"><li>• Terry can not join so move to next week</li></ul>
Other		<ul style="list-style-type: none"><li>• PM meeting time - <a href="#">Jamie Thomas</a> still trying to work with <a href="#">Jan Flowers</a> to come up with some suggested new call times</li><li>• Next week look at <a href="#">Project Management Activities</a></li><li>• Need to schedule on Radar design call</li></ul>

## Action items

- Jamie Thomas to ask Harsha Kumara and Kaweesi Joseph to send a summarized reminder to mentors about Google email on how to guide GSoC students for submittal and ask what the plan is for celebration for the end of GSoC
- Jamie Thomas follow up on status of Bintray with Rafal Korytkowski and Darius Jazayeri
- [Stephen Senkomago Musoke](#) putting together next steps for ref app as a talk post and then calling out members of PM group
- Jamie Thomas will follow up with Theresa Cullen on using introduce yourself/volunteer survey
- [Burke Mamlin](#) will use work doing with DATIM project to help get servers into JetStream
- [Burke Mamlin](#) will take a first stab at what we need/want to build up more effective metric for the pmtool
- [Sri Maurya Kummamuru](#) will reach out to [Stephen Senkomago Musoke](#) and then send a Talk post to find a release manager for Ref App
- Jamie Thomas send PM reminder to look at Project Management Activities on Thursday
- [Burke Mamlin](#) will work to schedule Radar design call with [Jamie Thomas](#)