

# Project Management Meeting

## Meeting Schedule

Excluding [OpenMRS Holidays](#), this call meets every Monday at 3pm UTC.

[See a list of time zone conversions.](#)

## Description

- Purpose: Ensure that weekly work activities are on schedule (discuss any project blockers, provide project status updates, discuss collaborations with organizations, discuss resource focus, etc.)
- General format:
  - Review & update our [technical road map](#) page to reflect active work, goals, and priorities for the community. (30 min)
    - Review progress & anticipate issues with existing milestones
    - Anticipate what is needed to make progress on future milestones
  - Updates from OpenMRS Distributions (5 min each)
  - Reflect on how we're doing with project management. What can we do better next week? (1 min)
  - AOB
  - Review action items (1 min)
- Who can join? - All members of the OpenMRS community that serve in a leadership capacity. That is, an individual who dedicates a significant amount of his/her time in service of other members of the OpenMRS community and implementations.

## How To Join

**OpenMRS Meetings @ UberConference**

**Audio, Chat, & Screen Sharing (latest Chrome, Firefox, Safari, or other WebRTC-compatible browser)**

- <http://www.uberconference.com/openmrs>

**Audio Only (Telephone or your favorite VoIP client)**

- Toll-free (United States): **+1 (888) 510-4073**
- International: **+1 (201) 479-2055**
- [View a list of local access phone numbers for various countries.](#) After dialing, when prompted enter meeting number **888-510-4073**.

**Be Prepared for Your Meeting**

- Consider connecting via telephone/VoIP for best audio quality.
- If connecting via computer, be sure your network has the audio/video bandwidth you need.
- Before attending or presenting via computer, [try the web browser microphone/speaker test](#).
- Read the [UberConference support pages](#) for troubleshooting or [contact them in case of problems](#).

**Be Considerate of Others**

- Please be on time for your meeting, and end on time.
- The conference line is a shared resource for our community's use in our open source projects. Please do not use it for 3rd-party or personal meetings.
- Be sure to confirm (and add) your meeting time on the [Community Meeting Calendar](#) to ensure others aren't using the service at the same time.
- Please don't schedule meetings "back to back". Allow time for one meeting to wrap up before the next meeting begins.

Contact [Cynthia Antwi](#) for more information.

## Project Management Overview Tool

<https://om.rs/pmtool>

## Agendas & Notes

2019

<b>January</b> 7, 14, 21 (OMRS 18 PUBLIC HOLIDAY), 28	<b>February</b> 4, 11, 18 (OMRS Holiday), 25	<b>March</b> 4, 11, 18, 25
<b>April</b> 1, 8, 15, 22, 29	<b>May</b> 6, 13, 20, 27	<b>June</b> 3, 10, 17, 24
<b>July</b> 1, 8, 15, 22, 29	<b>August</b> 5, 12, 19, 26	<b>September</b> 2, 9, 16, 22, 30
<b>October</b> 7, 14, 21, 28	<b>November</b>	<b>December</b>

**2018**

<b>January</b> 1 (CANCELLED - New Years Day), 8, 15 (CANCELLED - OpenMRS Holiday), 22, 29	<b>February</b> 5, 12, 19 (CANCELLED- OpenMRS Holiday), 26	<b>March</b> 5, 12, 19, 26
<b>April</b> 2, 9, 16, 23, 30	<b>May</b> 7, 14, 21, 28 (CANCELLED - OpenMRS Holiday)	<b>June</b> 4, 11, 18, 25
<b>July</b> 2, 9, 16, 23, 30	<b>August</b> 6, 13, 20, 27	<b>September</b> 3 (CANCELLED - OpenMRS Holiday), 10, 17, 24
<b>October</b> 1, 8, 15, 22, 29	<b>November</b> 5, 12, 19, 26	<b>December</b> 3, 10, 17, 24 (CANCELLED - OpenMRS Holiday), 31 (CANCELLED)

*Click here to expand:*

**January**

09, 23, 30

**February**

06, 13, 20 (CANCELLED - OpenMRS Holiday), 27

**March**

06, 13, 20, 27

**April**

03, 10, 17, 24

**May**

01, 08, 15, 22

**June**

05, 12, 19, 26

**July**

03 (CANCELLED - OpenMRS Holiday), 10, 17, 24, 31

**August**

07, 14, 21, 28

**September**

11, 18, 25

**October**

02, 9 (CANCELLED - OpenMRS Holiday), 16, 23, 30

**November**

06, 13, 20, 27

**December**

04, 11, 18

**January**

4, 11, 18 (CANCELLED), 25

**February**

1, 8, 15 (CANCELLED), 22, 29

**March**

7, 14, 21, 28

**April**

4, 11, 18, 25

**May**

2, 9, 16, 23

**June**

6, 13, 20, 27

**July**

4 (CANCELLED), 11, 18, 25

**August**

1, 8, 15, 22, 29

**September**

12, 19, 26

**October**

3, 10, 17, 24, 31

**November**

7, 14, 21, 28

**December**

5, 12, 19

January	February	March	April	May	June
5, 12, 19 (CANCELLED), 26 (CANCELLED)	2 (CANCELLED) , 9, 16, 23 (CANCELLED #MOZ15)	2, 9, 16, 23, 30	6 ("All Hands on Deck" Testing Sprint), 13, 20, 27	4, 11, 18, 25 (CANCELLED)	1, 8, 15, 22, 29

<b>July</b> 6, 13, 20, 27	<b>August</b> 3, 10, 17, 24, 31	<b>September</b> 7 (CANCELLED), 14, 21, 28	<b>October</b> 5, 12 (CANCELLED), 19, 26	<b>November</b> 2, 9, 16, 23, 30	<b>December</b> 7(CANCELLED), 14 (CANCELLED), 21, 28
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<b>January</b> • 8, 15, 22, 29	<b>February</b> • 19, 26	<b>March</b> • 5, 12, 26	<b>April</b> • 2, 9, 16, 23, 30	<b>May</b> • 7, 21, 28	<b>June</b> • 4, 11, 23, 30
<b>July</b> • 14, 21	<b>August</b> • 11, 18	<b>September</b> • 8, 15, 22, 29	<b>October</b> • 6, 13, 20, 27	<b>November</b> • 3, 10, 17, 24	<b>December</b> • 1, 8, 15, 22, 29

## January

- 2 - Looking into 2013
- 9 - Kick Off Meeting information, Current and Future Sprint
- 16 - Reporting Module, Patient Summary, RestWS, 2.0, Patient Data
- 23 - Patient Summary, Future Sprint Planning
- 29 - Meeting

## February

- 13 - Status Update
- 20 - Status Update
- 27 - RESTWS Update, Community Swimlane, Future Sprints, Open Discussion: Road Map and others

## March

- 5 - Status Update
- 13 - Road Map and Sprint Topics
- 20 - Current Sprint Update
- 27- Current Update

## April

- 3 - Open Discussion
- 10 - Open Discussion
- 17 - Reference Application Discussion
- 24 - Reference Application

## May

- 1 - Reference Application
- 8 - Reference Application
- 15 - Reference Application

## June

- 5 - Reviving Sprints, Reference Application, Form Entry for Ampath
- 12 - Update Meeting

## July

- 17 - Form Entry, RA, JSS, Kanban

## August

- 28 - Packaging, REST, Contributors

## September

- 4 - RA Update, Community Tracking
- 11- RA Update, Community Tracking, Community Intro Tickets, OpenMRS Conference
- 18 - RA Update, Community Tracking
- 25 - RA Update, Community Tracking, Documentation, Conference

## October

- Volunteer Update, Community Swimlane Discussion
- 30 - New BA, Community Swimlane, Volunteer update, Order Entry Update

## November

- [Design Updates, Community Talk](#)
- [27 - Updates, Community](#)

## December

- [4 Status Updates](#)
- [11 Status Updates](#)

## 17 January

- [11 - Sprint Update, Improving Communication about Projects to the Community](#)
- [18 - Canceled due to Travel Schedules](#)
- [25 - Sprint Update, Road Map Planning](#)

## February

- [1 - Sprint Updates: Are we on track for 1.9 Release](#)
- [8 - Preview of the Upcoming Pentaho Sprint](#)
- [15 - Pentaho Sprint Update, Design a process of prioritizing bug reports from implementations](#)
- [22 - Process of Getting Individuals Involved in the Community](#)
- [29 - Sprint Update and 1.9 Release](#)

## March

- [7 - Did not Meet: Design-a-thon](#)
- [14 - Responding to Implementer Tickets, Planning Sprints](#)
- [21 - Canceled due to lack of a quorum](#)
- [28 - Retrospective of Logic 2 Sprint, Discussion of Upcoming Sprints \(Reporting Module, Atom Feed Prep, Web Services 1.0, Re-Visit Road Map](#)

## April

- [4 - Sprint Updates, 1.9RC3, OpenEHR and OpenMRS, OpenMRS Hackathon](#)
- [11 - Sprint Updates, Merck Updates](#)
- [18 - Sprint Updates, Project Manager Update](#)
- [25 - Retrospective, Order Entry Week 1, Atlas Module 1.0, Future Sprints, Personnel Updates](#)

## May

- [2 - Canceled](#)
- [9 - Meetings with Kiran, Transition Plan, Sprint Schedule](#)
- [16 - Code Review, In-Person Meeting with Kiran, Sprint Schedule](#)
- [23 - Finalizing Dates to Meet Kiran, Sprint Updates](#)
- [30 - Creating Procedure for Implementers to Buy Developers' Time, Test Driven Development and Code Review,](#)

## June

- [6 - Contractor Reviews, OpenMRS Navigator, Sprint Schedule Planning Review](#)
- [13 -Burke travel, Sprint Planning, Github, Calendars, Thought Works](#)
- [20 - Canceled](#)
- [27 -](#)

## July

- [11 - Sprint Planning, Swimlane, discussion](#)

## August

- [1 - Ticket Editing, Bug Fixer, Maintenance Branches, and Voting](#)
- [8 - Grasshopper, Daily Scrums, Voting](#)
- [15 - Github and Hackathon Discussions](#)
- [22 - Sprint Extension, Discussion on difficulties with future sprint planning, Spike Sprint](#)
- [29 - Road map discussion, Sprint Planning, Free Conference Service](#)

## September

- [5 - Sprint Planning Discussion](#)
- [12 - Epic Sprint Topic Review](#)
- [19 -Discussion on the Hackathon, Sprint Updates](#)

## October

- [17 - Rotation of Bug Fixers, Ben duties, New Developer Help, Sprint Review](#)
- [24 - Implentation driven sprint, community dev, other sprints](#)
- [31 - Current Sprint Update, Future Sprint Discussion, Operational Questions](#)

## November

- 7 - Current Sprint Update (Mirebalais User Interface Sprint, Bug Fixing Swim Lane), Review Sprint Backlog (Visit Scheduling or Queueing, Registration Module, Mockito, Integration of RESTWS, Retrospective Query in Reporting Framework , Dispensing Module (with OpenBoxes integration), Import and Export of CCD )
- 14 - Current Sprint, Atlas, Future Sprint Planning
- 21 - Current Sprint, Visit and Queing, Registration Module
- 28 - Current Sprint, Visit and Queing, Registration Module, LDAP, New Developer Assistance

#### December

- 5 - Current Sprint, Reg Sprint, Future Sprints, and Opening PM Call
- 12 - Current Sprint, Future Sprint, and Open Discussion
- 19 - Current Sprint, Future, and Open Discussion

#### July

- 27 - OpenMRS Collaboration with MoTECH, Road Map Discussion, Defining the Project Management Call

#### August

- 3 - Road Map Discussion
- 10 - Canceled
- 17 - Canceled
- 24 - Canceled
- 31 - Road Map Discussion, Sprint Schedule Discussion

#### September

- 7 - OpenMRS Updates
- 14 - Developer Updates: How to be More Efficient
- 21 - Road Map Page Discussion and Road Map Design Page
- 28 - 1.9 Alpha Release

#### October

- 5 - Canceled
- 12 - Implementers Meeting
- 19 - Google Summer of Code Documentation Camp
- 26 - 1.9 Alpha Release

#### November

- 2 - 1.9 Alpha Release, Mapping the Sprint Schedule, Potential ThoughtWorks Hours in December
- 9 - 1.9 Alpha Release, Sprint Schedule Updates, Re-Assessing End of the Year Goals
- 16 - Infrastructure Updates, Sprint Schedule Updates, Re-Assessing End of the Year Goals
- 23 - Reassessing End of the Year Goals, Meeting with Technical Writers
- 30 - WAHIFP Training, Making Scrums more Efficient, Continuous and Agile Development

#### December

- 7 - Sprint Status Updates, Testing and Release Processes
- 14 - Testing and Release Process and Improving Sprints
- 21 - Sprint Update and 2012 Sprint Topics
- 28 - Canceled for Holiday