

2017-05-22 Project Management Meeting

Date

22 May 2017

Attendees

- [Unknown User \(jthomas\)](#)
- [Unknown User \(darius\)](#)
- [Burke Mamlin](#)
- [Daniel Kayiwa](#)
- [Unknown User \(wyclif\)](#)
- [Unknown User \(ssmusoke\)](#)

Discussion items

Item	Who	Notes
Platform	Burke Mamlin	<ul style="list-style-type: none">• need to work on goals for the Platform (design forum on 5/24)
Reference Application	Unknown User (ssmusoke)	<ul style="list-style-type: none">• gathering ideas and then would like to have design call next week to talk about the features (design forum on 6/5)
Addons	Unknown User (darius)	<ul style="list-style-type: none">• GSoC project• will be live an announced soon, adding an about page• will be putting items in JIRA• don't need to talk about next week
Internships (GSoC)	Unknown User (harsha89) & Unknown User (k.joseph)	<ul style="list-style-type: none">• GSoC starts in a week - 30 May• Need update from leads to see if there is anything they need• there are Telegram chats for students and mentors• Harsha and Kaweesi will need to make sure everyone is connected, ready to go and expectations are clear
Andela	Daniel Kayiwa	<ul style="list-style-type: none">• had meeting with Darius to prioritize tickets and those are being worked on now• have two devs left as they are trying to close up the contract, 5 weeks left to go• Dairus and Jan have a meeting on Wednesday to talk about next steps with program manager
pmtool		<ul style="list-style-type: none">• community dev swim lane is being done on daily basis, no rotation• worry about not having someone responsible for swim lane/priority tickets to get people to work on tickets to grow more experienced devs• idea could be to create a list of people on Talk that have shown an interest in dev in the last two weeks and running that list• could also hold virtual hackathon to work with people on tickets, first Thursday and Friday of the month?
Other		<ul style="list-style-type: none">• Next weeks PM call is CANCELLED, US holiday. (Next call June 5th)• Jamie is back (part-time) from maternity leave and able to take design forum communications back from Jeff

Action items

- [Unknown User \(jthomas\)](#) to set up and communicate design calls
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[Daniel Kayiwa](#) will look closer at how to get people more engaged on priority tickets