

2017-01-19 Leadership Team Call

How to Join

Contact [Unknown User \(jeffneiman\)](#) for more information on how to join the call.

Agenda

- Notes
- January 19, 2017
- Burke
- Jan
- Jeff
- Suranga
- Terry
- Wayne
- Darius
- Andy
- Bill (mute-only, most likely!)
- Jonathan
- Paul

Informational

- OpenMRS Educational Work
 - job analysis for implementers
 - January 25 - OpenMRS University <<http://om.rs/u>> time for this
- Github code of conduct (create our own?)
 - <https://wiki.openmrs.org/display/docs/GitHub+Code+of+Conduct>
 - Renamed to Github Conventions
 - no need to create our own
- Annual Report
 - <https://docs.google.com/document/d/1umiPTEKilOQVPPArpQkDqWgh3x7DSxHhnm8bqLDgJU/edit>
 - Still need Platform, Partnerships, and Reference application sections
 - Jan to export the atlas spreadsheet to update the data
 - plan to update/publish the report- communication glossy (graphic designers to help with this)
 - Include more information of OMRS16
- OpenMRS meeting
 - https://docs.google.com/document/d/18q_RbPNv_4yo0x0MQ88GHL1wH0HxF0KnLDViUR45RXw/edit
 - article- with Evelyn at this time
 - after action report pending

Discussion

- OMRS16 Survey Data
 - https://drive.google.com/file/d/0B_y29Xu_eUu9VTFkVjRiSkFvbnM/view?usp=sharing
 - Ok to post to talk?? Yes! But please as embedded PDF (not Word)
 - posting as a leadership team with a synopsis/where it was done/ limitations of who participated /community voice and thankful for their input and to help guide our work
 - Emphasize community's voice, and that the leadership team will be using this as a guide
 - Short and sweet! @Jeff will send to Terry and discuss before posting
 - bias in repondants discussed on call
 - consider additional evaluation of the community et al
- Q4 Report
 - https://docs.google.com/document/d/1wpYutzxVb0RMP0OtaHQZ0eojnMxRxn_a747BG1yEFoY/edit
 - Completed
 - still need to have updated spreadsheet
- Community Board Member election update (Burke)
 - Reminders sent our yesterday (18 Jan) generated more than 50 additional responses.
 - Deadline for voting is tomorrow (20 Jan) at 23:59 UTC.
 - Over 130 responses so far.
- Operational Plan
 - https://docs.google.com/document/d/1A5HpeyAodzKvGZFsRcovUqeQPG_TSdkmPUPlhLOpUOU/edit
 - 2017- meeting tomorrow
 - Operational plan metrics 2017
 - shoudnt track the stretch goals
 - umbrella of a partnership goals
 - include service providers / distributions / tech partners and other work under this in the operational plan
- OSI Outreach (Jeff)
 - <https://docs.google.com/document/d/1ujkktTNkFor4swHEyUTxfiNcejLHW-Jq-HJV44B9tiM/edit>
 - four questions to answer for the community
 - post to talk to ask the community for their responses
 - and send to Paul
- fundraising SOP - updated
- Fundraising Update
 - Lilly- date to follow up
 - Skoll - foundation
 - fundraising calls-- thursday right before the LT call
 - leverage sales force to help manage the process

- post evaluation on the holiday campaign

Recurrent Topics

- Search string to bring up the Talk threads for the LT calls
? <https://talk.openmrs.org/tags/leadership-mtg>
- (Last three meetings are all named "2016...")
 - Woops! Someone (Me) needs to change their macro... Thanks!

Weekly

- Report on Fundraising Efforts @ (Jeff)
 - No updates on numbers
 - Working on SOP
 - https://docs.google.com/document/d/1WgHc-6f19TrK3P7cPCfmry14ikqxuqjT_LJtUE4pn0l/edit
- Annual report
- Openmrs meeting article
- After action report
- Operational plan 2017
- Op plan metrics 2017
- Fourth quarter report
- Op plan metrics2016
- Fundraising sop update
- Comms plan sop

Monthly Items

- Budget/Expenses/ first Thursday
- Partnerships- third Thursday

Quarterly Update

- Infrastructure Update (Quarterly - Jun, Sep, Dec)
- Diversity Council
- Ongoing Quarterly metric review of specific areas
- who is contributing code
- volunteer contributions
- go through some of the numbers--and gather them before the TH and review them
- consider looking at Bitergia

Parking Lot Items

- <http://openmrs.org/about/support/>
- Recurring governance structure
- OSCON 2017 Brainstorming (Dec 2015 Brainstorm for May 8-11, 2017)
- Strategic Goal Updates (every six weeks)- one each week/ ongoing
- Review suggested organizational/ community changes (need to find list MD made)
- Roles of the Community Manager

Notes

You can also access the notes below [here](#).

No frames

- Unknown User (janflowers) to update Atlas section of Annual Report
- Unknown User (jeffneiman) to draft talk post regarding OMRS16 Survey
- Burke Mamlin to report BOD election results
- Unknown User (jeffneiman) OSI outreach and response
- Unknown User (paul) to finalize Letter to Community for Annual Report
- Unknown User (jeffneiman) to oversee and final additions to Annual Report
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