

## Meeting Minutes from Board of Directors of OpenMRS, Inc.

Held August 7, 2015 at 11:00 – 12:30 a.m. EDT

Via Audio Conferencing

The following directors were present/absent (\* indicates absence)

Chris Bailey, Mitchell Baker, Joaquin Blaya, William Tierney, Aamir Khan\*

The following members of management were present: Paul Biondich

The following guest were present: Jamie Thomas, Andy Kanter

### Call to Order and Introductions

Paul Biondich, Executive Director called the meeting to order at 11:06 a.m. EDT and introduced the members of staff and guests in attendance.

### Approval of Minutes

On motion made, seconded, and carried, the Board approved the previously distributed minutes of the meeting of the Board held 2015-05-15.

### Report of the Executive Officer

Paul Biondich, Executive Officer, reviewed and responded to director questions on the following matters:

#### I. Community Activity Updates (Paul Biondich) - 10 minutes

- Continued shift towards community-stewarded organizational development:
  - <https://talk.openmrs.org/t/forming-a-quality-assurance-team/1685>
  - <https://talk.openmrs.org/t/our-process-for-repository-management-depends-on-you/2694>
  - <https://talk.openmrs.org/t/open-volunteer-leadership-roles-in-our-infrastructure-group/2389>
- "Stumbling into scaling country-level implementation data":
  - Uganda:
    - <https://twitter.com/ssmusoke/status/628919751679586304>
    - <https://twitter.com/pbiondich/status/628976574042402816>
    - <https://twitter.com/ssmusoke/status/628993711284862976>
  - Nigeria:
    - <https://twitter.com/OpenMRS/status/626046874819018753>
    - Anonymous OpenMRS Wikipedia edits:
      - "In Nigeria, Institute of Human Virology is pushing for OpenMRS penetration in public and private clinics. The institute had a pilot of OpenMRS in 2011 to manage HIV/AIDs patients' records in 27 health facilities, the outcome of the pilot was overwhelming. In 2013, the institute decided to scale-up on OpenMRS and scale-down paper-based systems in all its over 400 health facilities and sub-partners' facilities. There has been tremendous progress in this scale-up."
  - Rwanda:
    - <http://rnanews.com/health/10550-the-ministry-of-health-launched-an-it-solution-to-manage-patients-data>
- Rapidly formalizing, corporately-sponsored OpenMRS distributions:
  - Bahmni: <http://www.bahmni.org/> , <http://www.thoughtworks.com/clients/possible>, <http://www.thoughtworks.com/clients/jss>
  - HeMoClo: <http://hemoclo.com/>
  - OpenHMIS: <http://openhmisafrika.org/>
- Why do people join the OpenMRS community?
  - <https://talk.openmrs.org/t/welcome-please-introduce-yourself/32/214>

#### II. OpenMRS World Summit: goals, format, board participation (Paul Biondich) – 15 minutes

Overview/Background: <https://talk.openmrs.org/t/proposed-omrs15-details-request-for-feedback/2071>

Current High-Level Agenda

- Tuesday 8 December - Tutorials
- Wednesday 9 December - Tutorials
- Thursday 10 December - Conference
  - **Morning (9:00 - 13:00) - Opening Sessions**
  - **Lunch: 13:00 - 14:00 - SMU Underground Food Court**
  - **Afternoon (14:00 - 18:00) - Conference Sessions & AeHIN Track**

- Friday 11 December - Conference
  - **Morning (9:00 - 13:00) - Plenary Sessions**
  - **Lunch (13:00 - 14:00) - SMU Underground Food Court**
  - **Afternoon (14:00 - 18:00) - Conference Sessions & AeHIN Track**
- Saturday 12 December - Conference
  - **Morning (9:00 - 13:00) - Closing Sessions**
  - **Morning (9:00 - 13:00) - AeHIN Track**
  - **Afternoon & Evening: Free Time for Attendees**
- Sunday 13 December - Hackathon
- Monday 14 December - Hackathon

#### Board Engagement?

- Plenary Session vs. Conference Session
- What communication goals do Board members have?
- Board Meeting before/after Conference?

Joaquin Blaya is interested in all of these. Would like to have a meeting where the Board tells the community what they do and a Q&A and then have the community tells us their wants and needs for OpenMRS so that the Board can help in achieving that.

Bill Tierney would like to hear from the community what their wants and needs are so the Board can determine what their role is to make these things happen.

Would like to have Board meeting on Friday, Dec 11 in evening or Saturday, Dec 12 afternoon (Singapore time)

#### IV. OpenMRS, Inc. Organizational Structure Updates / Feedback (20 min)

- Updates on Search Committee
- Discussions with Other FOSS Communities
- Executive Director Job Description: <https://wiki.openmrs.org/x/UQEjAw>
- Director of Operations Job Description: <https://wiki.openmrs.org/x/FAkzBQ>
- Board Feedback on Above

Advisory Committee has recommended for Paul Biondich to continue his role as Executive Director for at least the next few years

Paul Biondich will be staying on as the Executive Director and looking to bring on a Director of Operations to help run/support OpenMRS, Inc.

Board members are pleased to have Paul Biondich staying on as Executive Director and want to support him whenever possible when it comes to time commitment and transition.

Mitchell Baker pointed out that it is hard to be an external voice if you do not have insight into what is happening.

Chris Bailey mentioned that we should train other "Paul's" so that in the future OpenMRS is not dependent on any one person for its success

Joaquin Blaya feels that the Director of Operations/COO should be involved in fundraising and also that the search needs to be sped up, so that we have a COO as soon as possible

#### V. Andy Kanter, OpenMRS Community Director of Content Development: Presentation / Q&A (45 minutes)

- slides - <https://global.gotomeeting.com/join/194903077>
- Andy Kanter went through his slides with the Board around terminology management and metadata (see link above)
- Burke Mamlin is the lead for Engineering.
- Presentation Overview: What is Terminology/Metadata?, What functions are required for OpenMRS?, Current status of terminology distribution, Plans for integration with OCL, Sustainability
- Burke Mamlin splits time between; Direct Columbia International eHealth Lab, Department of Biomedical Informatics, Department of Epidemiology/MSPH, Board Member/Chief Medical Officer for Intelligent Medical Objects (IMO), Imm. Past Pres. Physicians for Social Resp.

#### VI. AOB - 5 minutes

NA

**Action Items:**

- 1. Paul Biondich will take a look at the outline/structure used for the OpenMRS Board meeting minutes and review the need to potentially redact sensitive information. Currently they are quite transparent, which everyone agrees is good for historical purposes.**
- 2. Jamie Thomas will work with Board members and their admins to find a good time during the OpenMRS Summit to do a face-to-face meeting and hopefully have Mitchell dial in.**
- 3. Paul Biondich will have the Advisory Committee take a look at the Executive Director and Director of Operations job descriptions. Paul will then share the feedback he receives with the Board and begin to describe the recruitment strategy.**

*Meeting adjourned at 12:47 p.m. by Paul Biondich and Bill Tierney  
Minutes submitted by: Jamie Thomas*